

Organization Description: *Friends of the Family* (FOFM) is a faith-driven, 501(c)(3) Oregon nonprofit that has existed since 1994 to promote Healthy Relationships and Healthy Homes. Based in the heart of the beautiful Willamette Valley, we offer a variety of programs and services, including Professional Counseling and Relationship Education workshops, groups, and retreats.

General Position Description: Provide leadership, oversight, and vision to FOFM's professional counseling services and graduate internship program, in alignment with the broader goals of the ministry. Maintain a personal client load and provide Clinical Supervision to other staff counselors. Further develop the reputation of FOFM's counseling services as clinically excellent, biblically sound, and culturally relevant.

Work Hours: 35-40 hours/week (flexible); Primarily day-time hours; ***Ask about a part-time option***

1. (85%) Clinical Supervision, Training, and Direct Services

- Ensure clients receive high quality clinical care, in accordance with legal/ethical requirements, standards of professional excellence, and spiritual sensitivity
- Ensure clinical practices (including documentation, HIPPA standards, etc.) are in full compliance with legal/ethical requirements and expectations of insurance companies
- Take lead in cultivating an environment conducive to learning, growth and pursuit of both clinical excellence and spiritual maturity in our counselors
- Provide Clinical Supervision to all FOFM counselors and graduate interns
- Coordinate monthly counselor trainings and group supervision/consultation
- Serve as Site Supervisor for Graduate Interns, overseeing their entire internship experience
- Complete all the paperwork and necessary communications between Graduate Interns and their respective universities
- Recruit, hire, and train counseling staff and interns, in collaboration with Executive Director
- Develop and maintain a client load, averaging at least 12 hours/week of billable client contact
- Meet with clients both in-person and via telehealth, as needed
- Complete necessary documentation for proper case management

2. (10%) Program Administration & Ministry Development

- Meet regularly with the Executive Director regarding programmatic, administrative, and ministry development matters
- Attend monthly FOFM staff meetings, occasional fundraising events, and other meetings/events as needed
- Participate in continuing education for professional development and program improvement
- Actively promote all ministry programs and services, as appropriate

3. (5%) Other

- Use of personal vehicle, as needed (mileage expenses reimbursed at the standard IRS rate)
- Other duties as assigned

Professional Qualifications:

- Graduate degree in Marriage & Family Therapy, Counseling, Social Work, or Psychology
- Professional licensure in Oregon (or eligible to transfer licensure from another state)
- At least seven years of direct clinical experience as a professional counselor/therapist
- Specific training and experience counseling married couples, with a passion to do more
- Clinical Supervision training and experience, with ability to attain “Approved” status through [OBLPCT](#) if not yet approved
- Previous clinical leadership experience, with demonstrated success in administration, staff training and management, and community engagement
- Demonstrated ability to integrate and balance a personal Christian faith with state-sanctioned professional counseling practices and services

Preferred Professional Qualifications:

- Prior clinical leadership experience in a Christian counseling setting
- Demonstrated expertise in marital therapy and family systems theory
- Approved Clinical Supervisor through [OBLPCT](#)
- Bi-lingual (i.e., fluent in Spanish), with experience in cross-cultural counseling

Personal Qualifications:

- Spiritually mature Christian and active member of a local church
- Commitment to FOFM’s Statement of Faith (see fofm.org/statement-of-faith)
- Passion for the cause of promoting mental, emotional, relational, and spiritual health
- Belief in the value and importance of prevention and early-intervention
- Excellent communication skills, both written and verbal
- Envisions a long-term commitment to the position
- Demonstrated ability to be a thought partner with the Executive Director and work effectively as part of a team
- Passion for helping build Healthy Relationships and Healthy Homes

Compensation: Commensurate with education, skills, experience, and amount of direct client contact; ***Ask about a part-time option if preferred***

Other Benefits: Vacation, sick leave, and paid holidays in accordance with the FOFM Employee Handbook; Optional Group Health Insurance Plan (medical, dental, and vision); Optional IRA matching contribution from employer; Optional Supplemental Insurance (AFLAC), paid for by the employee; Work environment that values and promotes work-life balance; Flexibility for some work to be done remotely, with prior approval of the Executive Director.

This position reports directly to the Executive Director

Applications & Questions: jobopening@fofm.org